Section 2 Documents

DOCUMENT VARIABLES

Document type: DocTyp
Source agency requested from: SrAgen
Source agency's internal record number: AgenNum
Person who entered record: UserID
Date record requested/expected/sought: DtReqs
Date record rerequested/re-searched: DtReReqs
Date record received: DtRecd
Date record abstracted/imported: DtAbst
Date entered data checked: DtChk
Document determined to be unavailable: DocUnav
Document notes field: DocTxt

Name	Definition
DocTyp	Document type
SrAgen	Source agency requested from
AgenNum	Source agency's internal record number
UserID	Person who entered record
DtReqs	Date record requested, expected, sought
DtReReqs	Date record re-requested, re-researched
DtRecd	Date record received
DtAbst	Date record abstracted, imported
DtChk	Date entered data checked
DocUnav	Document determined to be unavailable
DocTxt	Document notes field

Uses
These variables allow a record to be kept of the sources of information used for each incident. This can be useful in checking information, but they can also be used as an abstractor "logbook" to track the status of records that have been requested but not yet received. Moreover, they can be used for measuring timeliness by calculating the median interval between date of death and date abstracted for each abstractor. See the Introduction section of this manual for a discussion about handling variables that identify individual persons or agencies.

Discussion
These variables are optional, but their use is encouraged.

Name	Label	Table	Type	Field length	Priority	Primacy
DocTyp	Document type:	Document	Number	2	O	SYS
SrAgen	Source agency requested from:	Document	Text	50	O	SYS
AgenNum	Source agency's internal record number:	Document	Text	50	O	SYS
UserID	Person who entered record:	Document	Text	15	O	SYS
DtReqs	Date record requested, expected, sought:	Document	Text	10	LR	SYS
DtReReqs	Date record rerequested, re-searched:	Document	Text	10	LR	SYS
DtRecd	Date record received:	Document	Text	10	LR	SYS
DtAbst	Date record abstracted, imported:	Document	Text	10	LR	SYS
DtChk	Date entered data checked:	Document	Text	10	LR	SYS
DocUnav	Document determined to be unavailable:	Document	Number	1	LR	SYS
DocTxt	Document notes field:	Document	Text	1000	LR	SYS

Response Options:
DocTyp
- 1 Death certificate
- 2 Medical examiner report
- 3 Coroner report
- 4 Police report
- 5 SHR
- 6 NIBRS
- 7 Crime lab report
- 8 Toxicology report
- 9 Hospital discharge record
- 10 ED record
- 11 Gun trace
- 12 EMS report
- 13 CFRT report
- 88 Other

SrAgen

AgenNm

UserID

DtReqs

DtReReqs

      None

DtRecd

      None

DtAbst

DtChk

DocUnav

    0 No

    1 Yes

DocTxt

      None